

Life Governor Award



Type	Policy	Approved by	Board of Management
Department	Organisation Wide	Service	Consumer Liaison

Statement of Policy

Portland District Health values the significant contribution that many individuals make to the overall well-being of the organisation. On many occasions, it is felt that such a contribution needs to be acknowledged with a presentation at the Annual General Meeting.

The most prestigious award available to a person providing outstanding and continued long services to Portland District Health is Life Governorship. Other contributors may be eligible for a certificate of appreciation or a letter of appreciation in accordance with this policy.

Application of Policy

It is difficult to be prescriptive on the amount of service that is required to be a Life Governor, but as an indication, outstanding service and/or approx. 15 years could be used as a guide. For contributors who have made a worthy contribution, a framed certificate or appreciation may be presented following resolution at a Board of Management meeting.

For contributors who have made a worthy contribution (less than is warranted for a certificate of appreciation) a letter of appreciation from the Board chairperson may be forwarded following resolution at a Board of Management meeting.

Summary

- Life Governorship – Outstanding contribution
- Certificate of Appreciation – Significant contribution
- Letter of Appreciation – Worthy contribution

Nomination Process

Nomination for the award of Life Governor will be sought during July, with nomination forwarded before the last day of August, with suitable documentation, to the Chief Executive Officer, Portland District Health.

Nomination should include:

- Staff/Volunteers name, Address, Phone Number
- Paid or voluntary position with PDH
- Current involvement in PDH activities
- Previous involvement in PDH activities
- Other relevant information eg: recognise exceptional voluntary, philanthropic and/or professional commitment as an individual
- State the name of the person who nominated and what relationship to nominee

[Nomination Form](#)

Applications should be addressed to (due no later than end of August each year):

Chief Executive Office, Portland District health
Bentinck Street, Portland Vic 3305

Life Governor Sub-Committee: (September of each year to consider applicants)

Board Directors, CEO and Executive Staff of Portland District Health

Eligible

Any person who has made a significant contribution to Portland District Health is eligible and may be appointed as a Life Governor.

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Current staff are not eligible for Life Governorship nomination until cessation of employment with PDH.

Key Aligned Documents

[Nomination Form](#)

Evaluation

This document will be reviewed in the event of any change in legislation, best practice, a formal complaint or within 3 years.

Key Legislation, Acts & Standards

ACHS EQuIP National Standards

Name	Position	Review date
Christine Giles	Chief Executive	June 2017

Policy established June 2015