



# PORTLAND DISTRICT HEALTH

## Annual Procurement Activity Plan

### 2018 - 2020

Portland District Health are looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Portland District Health's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Portland District Health are committed to open, fair, and transparent sourcing processes.

This Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

CATEGORY	DESCRIPTION	CONTACT PERSON	ESTIMATED QUARTER
Facilities Management Services	Nil		
Non-clinical support services	Printing Services - Annual Report - Quality of Care Report Payroll	Chief Procurement Officer	Q1 17 / 18  Q1 19 / 20
Clinical Support Supplies	Nil		
Building related works	Harbourside Lodge Harbourside Lodge outdoor area  Indoor Outdoor Space Inclusion Space  Carpet replacement  Chiller  Transportation Lift	Chief Procurement Officer	Q4 18/19  Q4 18/19  Q1 19 / 20  Q1 19 / 20  Q4 18 / 19
Other	Nil		

**ALL PLANNED PROCUREMENT ACTIVITIES ARE SUBJECT TO REVISION OR CANCELLATION.**

**THE INFORMATION IN THIS PROCUREMENT ACTIVITY PLAN IS PROVIDED FOR PLANNING PURPOSES ONLY AND IT DOES NOT PRESENT A SOLICITATION OR CONSTITUTE A REQUEST FOR PROPOSAL, NOR IS IT A COMMITMENT BY PORTLAND DISTRICT HEALTH TO PURCHASE THE DESCRIBED GOODS OR SERVICES.**

**THERE IS NO OBLIGATION TO RESPOND TO OR RETURN ANY UNSOLICITED BIDS RECEIVED**